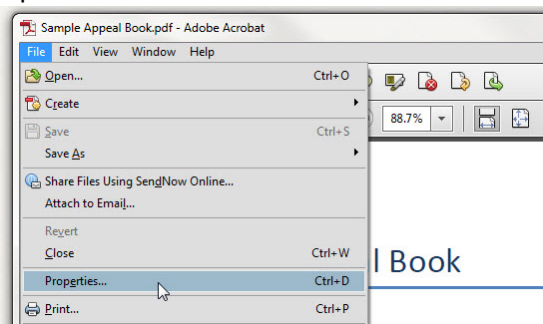


Set PDF to Automatically Display the Bookmarks Panel When Opened

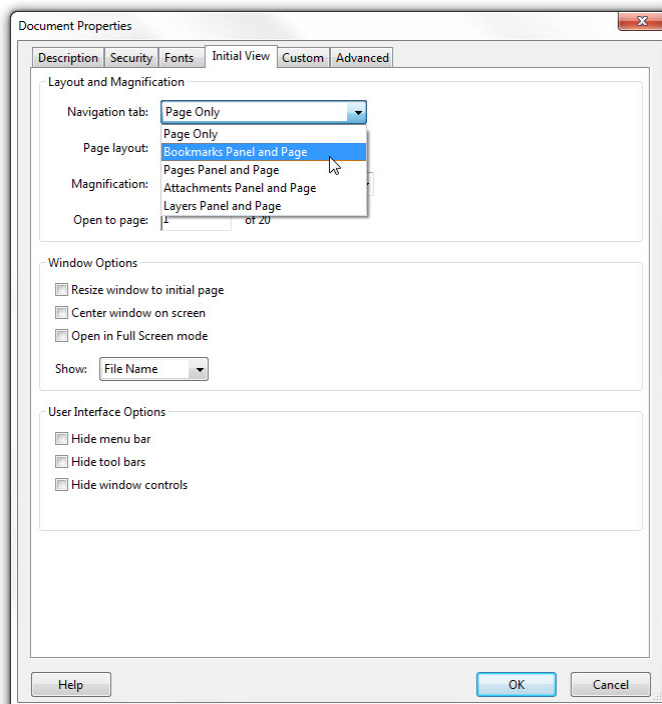
NOTE: There are several methods to set the initial view of a PDF document and this is just one of them. The instructions are intended only as a general description of the process. These instructions were prepared using Adobe Acrobat X. Your procedure may vary depending on which PDF creation software you are using.

When a user opens a PDF document they see the initial view of the PDF. You can set the initial view so that the Bookmarks Panel is shown by default when the PDF is opened.

- 1) Open the document in Adobe Acrobat. Choose **File > Properties**.



- 2) In the **Document Properties** dialog box, click **Initial View** tab. Select **Bookmarks Panel and Page** from the **Navigation Tab** dropdown menu and then click **OK**.



- 3) You have to save and reopen the file to see the effects.